1. Raise the needle bar to its highest point and lead the thread from the thread stand the following order:
From the thread stand lead the thread from back to front through the lower guide hole in pin① on top of the machine arm, then again from right to left through the upper guide hole in this pin. Pass thread in weaving fashion through the three holes in guide②, and from right to left over and between the tension discs③. Now pull thread downward and from right to left beneath and around thread controller④, continue to pull thread upward against the pressure of the wire spring into the fork⑤, in the thread controller. Guide upward through the point of controller discs⑥, and thread guide⑦, and from right to left through the eye in take-up lever⑧, down through thread guide⑦, again and then through⑨, ⑩, ⑪, and from left to right through the eye of the needle⑫.

2. After the above threading, hold the end of thread with your left hand, and turn the machine pulley with your right hand so that bobbin thread may be picked up by needle thread. And put their ends of thread back through under the presser foot for starting operation.

TO REMOVE THE WORK

Raise the needle bar to its highest point, lift the presser foot and draw the fabric back and to the left. Cut the ends of the threads a few centimeters.