To Replace the Bobbin Case Caps

To replace the bobbin case cap at the right of the needles, after threading, take the cap in the right hand, holding the bobbin in the left hand, push down the latch (R, Fig. 12), having the thread under and at the left of the projection as shown in Fig. 12, and replace the slide plate.

To replace the left bobbin case cap, after threading, take the cap in the left hand, holding the bobbin in the cap with the thumb and place it on the centre stud of the left bobbin case, then push down the latch (R, Fig. 12), having the thread under and at the right of the projection as shown in Fig. 12, and replace the slide plate.

Upper Threading of Machine
(See Fig. 13)

To thread the outside needle or the one farthest from the upright part of the arm, pass the thread from the right spool on the spool stand, through the left guide at the top of the spool stand, down and from right to left through the hole (1) in the pin on top of the machine, then from back to front through the hole (2) in the pin, into the wire thread guide (3) at the right of the upper thread retainer, through the upper thread retainer (4), over from right to left between the tension discs (5), down under from right to left into the thread controller (6), into the thread controller spring (7), up and from right to left through the upper hole (8) at the end of the thread take-up lever, down through the thread guide (9), through the left side of the thread check (10), through the thread guides (11 and 12) and from right to left through the eye of the left or outside needle.

Fig. 12. Upper Threading of Machine

To thread the inside needle or the one nearest the upright part of the arm, pass the thread from the right spool on the spool stand, through the right guide at the top of the spool stand, down and from right to left through the hole (A) in the pin on top of the machine, then up and from back to front through the hole (B) in the pin, into the wire thread guide (C) at the right of the lower thread retainer, through the lower thread retainer (D), under from right to left between the right tension discs (E), down under from right to left into the thread controller (F), into the thread controller spring (G), up and from right to left through the lower hole (H) in the end of the thread take-up lever, down through the thread guide (J), through the right side of the thread check (K), through the thread guides (I, and M) and from left to right through the eye of the right or inside needle.

Draw about three inches of thread through the eye of each needle before it is put into actual sewing.